



United States Fish & Wildlife Service

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06/16/2003

Memorandum

From AD-Budg, Planning & Hum Res
Subject Extension of enrollment period for Flexible Spending Accounts

Employees recently received an e-mail message regarding the first open season to enroll in the Flexible Spending Account (FSA) Program. **This message is to inform you that the open season for enrollment has been extended to June 27, 2003.**

A Flexible Spending Account enables employees to pay for certain health and dependent care benefits with pre-tax dollars which can save the employee approximately 30 - 35 percent out-of-pocket health and dependent care expenses since the dollars are not taxed for Federal, State, local, OASDI, or Medicare. The initial plan year for the FSA program begins July 1 and ends December 31, 2003. Employees will be able to receive reimbursement for eligible expenses incurred on or after July 1.

The full message on the FSA program can be located on the Lotus Notes Portal – National Headlines and Events Section. It is dated May 27, 2003.

Our mission is working with others to conserve, protect, and enhance, fish, wildlife, and plants and their habitats for the continuing benefit to the American people.